

**Members Present:** Leighton Price, Christine Pratt, Alan Zanotti, Dick Quintal & Billy Hallisey

**Absent:** Charlie Bletzer

---

**5: 00 p.m. Public Comment –**

John Gatson presents to the Board recent notices he received regarding a citation he had in 2006. He produces documentation showing that he made his payment within the 21-day deadline and complains about the \$20.00 penalty attached to his registration. His documents show Central Parking received his payment on time and therefore, he feels this penalty is unfair. He is before the Board to request they waive it.

Ms. Pratt motions to have Mr. Ruggiero waive the \$20 penalty and  
Mr. Zanotti seconds

**Passed | 5-0-0**

**5: 28 p.m. MMA presentation regarding motorcycle parking –**

Daryl Stoddard and Kevin Griffin, Plymouth County Representatives for the Massachusetts Motorcycle Association, speak with the Board about some ideas they have to improve motorcycle parking in town. They offer their time to work with a Park Plymouth subcommittee to define a viable solution for this issue, in time for the redraft of the 1954 Rules and Regulations. They further request the Board allow up to four motorcycles to lawfully park in one spot.

For the most part, the Board is in favor of allowing more than one motorcycle to park in one spot but is concerned about motorcyclists' reaction to who receives the ticket when the meter runs out. Mr. Stoddard and Mr. Griffin understand that all bikes would receive a ticket if this happened.

Ms. Pratt suggests three bikes per spot are perhaps safer.

Mr. Zanotti motions that we allow up to 4 bikes to park lawfully in one spot and  
Mr. Hallisey seconds for discussion

Ms. Pratt is not opposed to this; however, she is uncomfortable with allowing four bikes to park in one spot without reviewing spaces in the Park Plymouth footprint and how other municipalities handle it first

**Passed | 4-1-0**

Mr. Ruggiero will look into if there is a two-part thermal paper receipt available for the Pay & Display machines. He will also notify the staff and proper authorities of the Board's vote.

Mr. Knox brings up that perhaps it would be a safer to seek the advice of the Police Department and Fire Department before implementing this plan.

Mr. Zanotti amends his motion to "subject to the Police and Fire Departments approval" and Mr. Hallisey seconds

**Passed | 4-1-0**

**6:19 p.m. Park Plymouth**

Mr. Ruggiero hands out and quickly highlights topics from his Weekly Progress Reports to the PGDC with the Board, including permit sales to date, amount of ticket revenue collected and the amount of tickets handed out.

The number of online parking permits sold has increased.

Mr. Ruggiero clarifies for Mr. Quintal where RV's are to park along the waterfront and the associated rules.

**6:25 p.m. Mr. Quintal is excused to attend to BOS matters.**

**Return to topic –**

**Other:**

Mr. Price states the emailed customer complaint from July 4, 2007 is settled.

Mr. Zanotti asks if the PGDC can help remove the advertisement signs located in various locations throughout Downtown. The Board agrees the removal of illegal signs is an issue that the Town should handle.

**6:37 p.m. Financial –**

The bill from CNC for advertising the half price permit promotion is still incorrect. Kim will take care of it.

**Status of work with the auditor:**

The bookkeeper is now reconciling to the system receipts and will move forward with no further reconciliation to bank deposits. She is now working on last year. A valiant effort is underway to certify the 2008 audit; though there is no guarantee that will happen.

Ms. Pratt will provide the auditor with January's numbers.

**Bike Racks:**

Mr. Price submitted the application to A.D. Makepeace last Thursday.

Ms. Pratt must RFP the bike racks. She met with Ted Bubbins to review final steps. She will put together the necessary letters of endorsement and report to the Board next week.

**Direct Deposit:**

Park Plymouth Operation is now on Direct Deposit; however, one check must continue delivery via mail.

**New Budget:**

The auditor asked if we would like to revise the budget to include factors not considered for 2009. The Board agrees; Ms. Pratt will try to prepare one for presentation in the next couple of weeks.

6:41 p.m.

**Minutes –**

**January 27**

Must revisit this set because of a lack of a quorum of Board members who were present at that meeting.

6:43p.m.

**Executive Session to deal with Executive Session Minutes –**

Ms. Pratt motions to enter Executive Session to review Executive Session Minutes and Mr. Zanotti seconds

**Passed | 4-0-0**

**The Board will return to Public Session if time permits:**

**Roll Call Vote:**

Mr. Zanotti –Yes  
Mr. Hallisey –Yes  
Mr. Price –Yes  
Ms. Pratt –Yes

**June 17**

Ms. Hallisey motions to approve as corrected Ms. Pratt seconds

**Passed | 4-0-0**

**July 1**

Ms. Pratt accept as written Mr. Zanotti seconds

**Passed | 3-0-1**

(Please note that Mr. Fischer and Ms. Hatcher are no longer part of the Board).

**August 26, 2009**

Mr. Hallisey motions to approve with corrections Ms Pratt seconds

**Passed | 4-0-0**

**Sept 9, 2009**

Ms, Pratt motions to accept as written and Mr. Hallisey seconds

**Passed | 4-0-0**

**Sept 16**

Mr. Hallisey motions to approve with corrections and Mr. Zanotti seconds

**Passed | 4-0-0**

**Sept 23**

Mr. Hallisey motions to accept as corrected and Mr. Zanotti seconds

**Passed | 4-0-0**

**Nov 25**

Mr. Hallisey motions to accept with corrections and Mr. Zanotti seconds

**Passed | 4-0-0**

**Jan 13**

Ms. Pratt motions to accept as written and Mr. Hallisey seconds

**Passed | 4-0-0**

7:10 p.m.

**Ms. Pratt motion to adjourn into Public Session and Mr. Hallisey seconds**

**Passed | 4-0-0**

**7:10 p.m. Discussion on the time frame for following up with Mr. Ruggiero's probationary period –**

After a lengthy discussion on the overall performance of Park Plymouth staff and Mr. Ruggiero's performance during the Free Parking period, the Board agrees they need to document Mr. Ruggiero's recent performance and have Mr. Price give him a qualified review [around April 12].

**7:26 p.m. Mr. Hallisey motions to adjourn and Ms. Pratt seconds**

**Passed | 4-0-0**

Next meeting is March 17, 2009 at 5 p.m. at Town Hall

Respectfully submitted by PGDC Secretary Mr. William Hallisey –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
William Hallisey